MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO.37 OF 2015

Vacancies for Post of Support Teacher
Ministry of Education and Human Resources,
Tertiary Education and Scientific Research

Applications are invited from qualified candidates who wish to be considered for appointment as Temporary Support Teacher in the Ministry of Education and Human Resources, Tertiary Education and Scientific Research.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

1. Candidates should possess -
   
   A. a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings or

   passes not below Grade C in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

   **Note**

   Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations; and

   B. a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

   **OR**

   Equivalent qualifications to A and B above acceptable to the Public Service Commission.

2. Candidates should be computer literate.
Note

1. Qualification at 1.A above should have been obtained prior to qualification at 1.B above.

2. Candidates should produce written evidence of knowledge claimed.

3. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

4. The Commission reserves the right to convene only the best qualified candidates for interview.

NOTE

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo training, for a period of at least one year both theoretical and on-the-job, in all aspects of the work of a Support Teacher at such institutions as approved and arranged by the Ministry. On satisfactory completion of the training and on being favourably reported upon, they will be considered for appointment as Support Teacher in a substantive capacity.

IV. BOND

Selected candidates will be required, after serving a satisfactory trial period of fifteen days, to enter into a bond (which will start as from the date of appointment as Support Teacher in a temporary capacity) together with two sureties in the sum of one hundred and thirty-five thousand rupees (Rs 135,000) to the effect that they will follow and complete the training course and serve in Government Primary Schools or Aided Primary Schools chosen by the Senior Chief Executive, Ministry of Education and Human Resources, Tertiary Education and Scientific Research for a period of three years as from the date of substantive appointment in the grade of Support Teacher.

V. DUTIES AND SALARY

1. To be responsible to the Head Master of a school or Head Masters of a cluster of schools for the performance of the following duties -

   (i) to provide support to teaching staff of Primary Schools on handling children facing problems in acquiring foundational learning skills so as to give them an opportunity to catch up with academic programmes;

   (ii) To select in collaboration with the class teacher, pupils who require special attention and identify their needs for remedial action;

   (iii) To work collaboratively with the class teacher for developing appropriate teaching lessons for pupils having learning difficulties;
(iv) To coach pupils needing remedial assistance and developing their self-esteem and self-confidence;

(v) To prepare appropriate basic teaching materials for teaching and class activities;

(vi) To develop basic reading, writing, listening and speaking skills in pupils having learning difficulties;

(vii) To assess progress made by pupils and on the basis of outcome of assessments, identify those who can join mainstream teaching;

(viii) To ascertain the re-integration of pupils in mainstream classes after catch up programmes through ad hoc assessments and continuous counseling and coaching;

(ix) To work collaboratively with other related institutions to co-ordinate services to pupils having learning difficulties; and

(x) To supervise the orderly dismissal of his pupils to the mainstream class.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Support Teacher in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 11,175 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 22,925 a month plus salary compensation at approved rates.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 11,175 a month plus salary compensation at the approved rate.

VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

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5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest-Side, **not later than 3.00 p.m. on Thursday 13 August 2015.**

Date: 31 July 2015

Public Service Commission,
7, Louis Pasteur Street,
**FOREST SIDE.**