Vacancy for Post of Culture Officer
Rodrigues Regional Assembly (Arts and Culture)

Applications are invited from qualified Rodriguan candidates who wish to be considered for appointment as Culture Officer in the Arts and Culture Division of the Rodrigues Regional Assembly.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a degree from a recognised institution in one of the following fields -

(a) Communication and Culture Studies;
(b) Sociology;
(c) Psychology;
(d) Humanities;
(e) Music;
(f) Dance;
(g) Performing Arts/Dramatic Arts/Creative Arts;
(h) Fine Arts; and
(i) Film and Television/Screen Production

OR

An equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) demonstrate active interest in museums, art centres, artistic and cultural festivals and related areas;

(ii) have good communication skills; and

(iii) be computer literate.
NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. DUTIES AND SALARY

1. To assist in the organisation of conferences, regional celebrations, cultural shows, exhibitions, programmes, seminars, workshops and other training activities and competitions at regional level.

2. To assist in the planning, organisation and coordination of artistic, cultural activities, programmes and projects and to liaise with governmental and non-governmental organisations in this connection.

3. To promote artistic, cultural activities, programmes and projects.

4. To implement Government policies in the field of arts and culture.

5. To use ICT in the performance of his duties.

6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Culture Officer in the roles ascribed to him.

Note

The Culture Officer will be required to work outside normal working hours and on Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 a month plus salary compensation at approved rates.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.
2. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

3. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

4. Candidates are also advised to read carefully the ‘NOTES AND INSTRUCTIONS TO CANDIDATES’ before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, not later than 3.15 p.m. on Monday 31 August 2015.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 11 August 2015

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.