Applications are invited from qualified candidates who wish to be considered for appointment as Traffic Warden (on roster) in the National Transport Authority.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should possess –

A. (a) a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or

(b) Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations; and

B. a Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

Qualification at A above should have been obtained prior to qualification at B above.
C. Candidates should –

(i) be computer literate;
(ii) have an aptitude for enforcement duties;
(iii) have a forceful personality and good communication skills; and
(iv) have the following minimum physical requirements:

**For male candidates**

Height: 1 m 70  
Chest: 84 cm (normal inspiration)

**For female candidates**

Height: 1 m 63

**NOTE**

1. On appointment, Traffic Wardens (on roster) will be required to follow an in-service training programme covering the Road Traffic Act and regulations made under the Act pertaining to their duties.

2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.**

3. The Commission reserves the right to convene **only** the best qualified candidates for interview.

**IV. DUTIES AND SALARY**

1. To enforce the relevant provisions of –
   (a) the Road Traffic (Paid Parking) Regulations;
   (b) the Road Traffic (Immobilisation of Vehicles) Regulations;
   (c) the Road Traffic (Parking Offences) Regulations; and
   (d) any other regulations dealing with parking of vehicles.

2. To issue penalty charge notices.

3. To prepare case files for submission to the Police for enquiry and prosecution.

4. To keep records of contraventions in respect of parking and other related offences.

5. To attend Court in cases of prosecution.

6. To check licences and certificates to be displayed or carried in vehicles as required by the Road Traffic Act or regulations made under the Act and to issue fixed penalty notices for any offence detected.
7. To stop vehicles for the purpose of verification.
8. To perform word processing and other basic ICT functions.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Traffic Wardens (on roster) in the roles ascribed to them.

Note

Traffic Wardens (on roster) will be required to work on a roster basis according to a pattern of work specifying the commencing times and finishing times of turns of duty which include Saturdays, Sundays, Public Holidays and which may or may not include night duty.

The permanent and pensionable post carries salary in scale Rs 14,325 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 30,950 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.
VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Thursday 03 November 2016.

Date: 21 October 2016

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.