Vacancy for Post of Deputy Financial Secretary
Ministry of Finance, Economic Planning and Development

Applications are invited from qualified officers of the Ministry of Finance, Economic Planning and Development who wish to be considered for appointment as Deputy Financial Secretary in the Ministry.

II. QUALIFICATIONS

A. By selection from among officers in the grade of Director (Economic and Finance) who reckon at least two years’ service in a substantive capacity in the grade.

B. Candidates should -

(i) be fully conversant with the economic, financial, fiscal, monetary, social and human resource policies of Government;

(ii) have a track record of solid achievement of clearly identifiable outputs;

(iii) have a thorough understanding of topical issues in the field of finance, financial markets, domestic, regional and international economy;

(iv) be a strategic leader with exceptional analytical and interpersonal skills; and

(v) have the ability to interact effectively with national and international stakeholders.

III. ROLE AND RESPONSIBILITIES

To assist the Financial Secretary in the achievement of the strategic goals and objectives of the Ministry.

IV. DUTIES AND SALARY

1. To assist the Financial Secretary in the overall leadership of the Ministry and in building and sustaining a high performing result-focused organisation.

2. To deputise for the Financial Secretary in his absence.

3. To be responsible to the Financial Secretary for economic, budgetary and management matters of the Ministry.

4. To guide on the establishment and maintenance of systems to ensure performance based management.

5. To effectively carry out the mission and strategic goals of the Ministry.

6. To be responsible for the implementation of policies and budgetary measures.
7. To plan, organise, supervise, co-ordinate and monitor the work of Directorates/Departments within the Ministry.

8. To advise the Minister on economic, financial, fiscal, social and management policies.

9. To use ICT in the performance of his duties.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Financial Secretary in the roles ascribed to him.

The permanent and pensionable post carries a flat salary of Rs 140,000 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application electronically via the website of the Public Service Commission at the following address:

   http://psc.govmu.org/English/Pages/ServingOfficersHome.aspx

2. Candidates are requested to follow the procedures that can be accessed through the “How to Apply” option on the above link.

3. Candidates should submit a printed copy of their Application Form, duly signed, through the Financial Secretary, Ministry of Finance, Economic Planning and Development.

4. For queries regarding Username & Password, the Government Online Centre (GOC) may be contacted on the e-mail address: support@ncb.mu or on phone number 454 9955.

5. For technical support and other queries, the helpdesk of the Public Service Commission may be contacted on the e-mail address pdsc@govmu.org or phone number 670 9705 or fax number 670 3417.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.

VI. CLOSING DATE

Online Applications should be submitted not later than 3.00 p.m. (local time) 07 September 2020. Applications received after the specified closing date and time will not be considered.

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.

Date: 17 August 2020