PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 97 OF 2019

Vacancy for Post of Director, Health Services
Ministry of Health and Wellness

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Director, Health Services (for Curative Services) in the Ministry of Health and Wellness.

II. QUALIFICATIONS

A. By selection from among medical practitioners who reckon at least 10 years’ service in a substantive capacity in the Ministry and who possess a postgraduate qualification of at least one academic year of study in any clinical speciality from a recognised institution

OR

an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) reckon at least five years’ cumulative experience in managing a Specialised Unit/Department, a medical unit, a hospital or a health region;

(ii) possess strong administrative and managerial abilities; and

(iii) possess strong leadership and communication skills.

Candidates should produce written evidence of experience claimed.

Note

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualification Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.

III. ROLE AND RESPONSIBILITIES

To assist in the formulation and implementation of health policies in line with Government programmes.

IV. DUTIES AND SALARY

1. To be responsible to the head of the Ministry through the Director-General, Health Services for the performance of the following duties –
General

(i) To ensure the execution of all Government health policies related to the implementation of curative, preventive, promotion and rehabilitative services, in close collaboration with Regional Health Directors/Consultants-in-Charge and heads of other related services and sectors.

(ii) To formulate, plan, manage, implement and evaluate health policies and programmes.

(iii) To frame appropriate health legislation in line with Government policies.

(iv) To co-ordinate health programmes in liaison with the Regional Health Directors and other heads of health institutions for the purpose of regular information exchange, manpower development, monitoring and evaluation of health services.

(v) To make arrangements for the provision of the necessary staffing – professional, technical and supporting and their appropriate training for the smooth running of the health institutions under his responsibility.

(vi) To promote an interdisciplinary approach to health management and sound managerial processes.

(vii) To administer and ensure enforcement of all legislation relating to health matters.

AND

For Curative Services

(i) To ensure that policy decisions relating to the services at hospitals and annexed institutions are implemented in accordance with approved policies.

(ii) To ensure the efficient management and functioning of the hospital services and annexed institutions in collaboration with the Regional Health Directors and other heads of health services.

(iii) To administer all legislation relating to hospitals, private clinics, pharmacies, the practice of medicine, the medical care and fitness of Government employees and injured workers.

(iv) To exercise proper control on the management and running of all health institutions for the treatment of patients.

(v) To ensure provision of effective care, quality assurance, medical auditing and best use of available resources.

2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director, Health Services in the roles ascribed to him.

The permanent and pensionable post carries a salary of Rs 113,000 a month plus salary compensation at approved rate.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Wellness.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org.

4. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

5. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Thursday 30 January 2020.

Date: 10 January 2020

Public Service Commission, 7, Louis Pasteur Street, FOREST SIDE.