Applications are invited from qualified candidates who wish to be considered for appointment as Technical and Mechanical Officer in the Ministry of National Infrastructure and Community Development (National Infrastructure Division).

II. **AGE LIMIT**

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

Candidates should possess -

A. (i) A diploma in Mechanical Engineering or Automobile Engineering or a “Brevet de Technicien Supérieur en Génie Automobile” from a recognised institution.

    or

(ii) The National Diploma in Building Services Engineering from the Mauritius Institute of Training and Development (MITD).

    or

(iii) The “Diplôme Universitaire Supérieur de Technologie (DUST) en Maintenance et Automatismes Industriels” awarded by the Université des Mascareignes (formerly Institut Supérieur de Technologie) after having obtained the Brevet de Technicien (Automobile) from the Lycée Polytechnique Sir Guy Forget.

    OR

An equivalent qualification to A above acceptable to the Public Service Commission.

B. Candidates should be computer literate.
NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. Candidates may be required to sit for a written examination as part of the selection process.

4. The Commission reserves the right:
   (i) to convene only the best qualified candidates for interview; and
   (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To supervise and monitor maintenance and repair of vehicles, plants and equipment and ensure that maintenance and repair works are carried out promptly and efficiently.

2. To advise officers of the Procurement and Supply section on parts which are not readily available.

3. To assist and guide tradesmen on technical matters.

4. To ensure that health and safety measures are put in place and complied with.

5. To ensure proper housekeeping at the Plaine Lauzun Workshop.

6. To survey and report on vehicles involved in accidents/incidents and attend Court/Tribunal in that connection, as and when required.

7. To carry out preliminary surveys and collect data and information required by Mechanical Engineer/Senior Mechanical Engineers for the design of Building Mechanical Services.

8. To attend site meetings and inspect, supervise and monitor the installation of new mechanical systems in buildings.
9. To supervise and monitor maintenance and repair works on mechanical systems in buildings.

10. To use ICT in the performance of his duties.

11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical and Mechanical Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 42,325 a month.

**Note**

Technical and Mechanical Officers may be outposted to any other Ministry/Department where their services will be required.

V. **MODE OF APPLICATION**

1. Qualified candidates are advised to submit their application **electronically** at the following address:

   [http://psc.govmu.org/English/Pages/PscHomepage.aspx](http://psc.govmu.org/English/Pages/PscHomepage.aspx)

2. Candidates may also apply electronically at the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side from **9.00 a.m. to 3.30 p.m. on weekdays and not later than 3.00 p.m. on the closing date.**

3. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.

4. Candidates already in the service **should** submit a printed copy of their electronic Application Form, **duly signed**, through their respective Supervising Officer/Responsible Officer.

5. Acknowledgement of applications will be made by **e-mail**. Candidates are advised to submit their e-mail address.

6. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address: **support@ncb.mu** or on phone number **454-9955**.
7. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670-9705** or fax number **670-3417**.

8. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to Public Advertisement)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

9. The Commission reiterates its request to candidates to submit their application electronically. However, qualified candidates not applying online may submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commission/ Embassies overseas.

VI. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission **not later than 3.00 p.m. (local time) on Thursday 30 January 2020**. Applications received after the specified closing date and time will not be considered.

Date: 10 January 2020

Public Service Commission
7, Louis Pasteur Street,
FOREST SIDE.