PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 19 OF 2020

Vacancies for Post of Inspector of Associations
Ministry of Labour, Human Resource Development and Training

Applications are invited from qualified officers who wish to be considered for appointment as Inspector of Associations in the Ministry of Labour, Human Resource Development and Training.

II. QUALIFICATIONS

By selection from among serving officers who hold a substantive appointment in their respective grade and who have obtained passes in Papers F1, F2 and F3 of the ACCA Fundamentals (Knowledge) Examinations [formerly Part I of the ACCA] or possess an equivalent qualification acceptable to the Public Service Commission.

NOTE

Inspectors of Associations who have obtained passes in Papers F4, F5, F6, F7, F8 and F9 of the ACCA Fundamentals (Skills) Examinations [formerly Part II of the ACCA] or possess an equivalent qualification will be allowed to progress beyond the Qualification Bar (QB) in the salary scale of the post.

Note

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.

III. DUTIES AND SALARY

1. To inspect and audit books and accounts of trade unions.

2. To check and inspect the books and accounts of registered associations and to report the results of such checks and inspections.

3. To enforce compliance with relevant legislation regarding trade unions and associations and to attend Court for the prosecution of offences, as necessary.
4. To carry out inspections outside normal office hours, as and when required.

5. To assist in –

   (i) the organisation of training, including the training of office bearers of registered associations and trade unions; and

   (ii) the processing of applications for registration from associations and trade unions.

6. To use ICT in the performance of his duties.

7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Inspector of Associations in the role ascribed to him.

The permanent and pensionable post carries salary in scale Rs 16,725 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 35,275 QB 36,200 x 925 – 37,125 x 1,225 – 39,575 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application electronically via the website of the Public Service Commission at the following address: http://psc.govmu.org/English/Pages/ServingOfficersHome.aspx

2. Candidates are required to follow the procedures that can be accessed through the “How To Apply” option on the above link.

3. Candidates should submit a printed copy of their Application Form, duly signed, through their respective Supervising Officer/Responsible Officer.

4. For queries regarding Username & Password, the Government Online Centre (GOC) may be contacted on the e-mail address: support@ncb.mu or on phone number 454 9955.

5. For technical support and other queries, the helpdesk of the Public Service Commission may be contacted on the e-mail address: pdsc@govmu.org or phone number 670 9705 or fax number 670 3417.
6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. **CLOSING DATE**

Applications should be submitted **not later than 3.00 p.m (local time) on Wednesday 08 April 2020.** Applications received after the specified closing date and time will **not** be considered.

Date: 19 March 2020

Public Service Commission
7, Louis Pasteur Street,
FOREST SIDE.