

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 79 OF 2018

Vacancy for Post of Senior Statistician
Statistics Mauritius

Applications are invited from qualified officers of the Statistics Mauritius who wish to be considered for appointment as Senior Statistician in that Department.

II. QUALIFICATIONS

By selection from among officers in the grade of Statistician who reckon at least four years' service in a substantive capacity in the grade and who-

- (i) have good planning and organising skills;
- (ii) are able to lead and motivate staff;
- (iii) have a multi-disciplinary approach to problem-solving;
- (iv) are able to express themselves clearly both verbally and in writing;
- (v) are up-to-date with developments in the field of statistics; and
- (vi) are conversant with key economic, financial and social policies.

NOTE

1. **The onus for the submission of written evidence of knowledge claimed rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed, by the closing date.**
2. Candidates may be required to sit for a written examination as part of the selection process.

III. ROLE AND RESPONSIBILITIES

To assist in the formulation and implementation of policies relating to the Statistics Mauritius.

IV. DUTIES AND SALARY

1. To plan and direct activities/work processes of statistical units including work of Statisticians through the development of appropriate performance standards.
2. To be responsible for the development and implementation of work programmes of statistical units.

3. To develop appropriate methods, plan censuses, surveys and other statistical enquiries for obtaining relevant data.
4. To initiate, coordinate and ensure the collection, processing, analysis, interpretation and dissemination of statistical data.
5. To ensure the quality of collected data for accuracy, consistency, coherence, comparability, timeliness and periodicity.
6. To evaluate the statistical methods and procedures used to obtain, process and analyse data in order to ensure validity and applicability.
7. To develop new or revise existing statistical methods and quantitative methods for analyses and estimates including forecasts and projections.
8. To collaborate with IT professionals to develop demand-driven and cost-effective statistical products and services.
9. To participate in the promotion and application of international standards of statistical concepts, definitions, classifications and methods in statistics.
10. To coordinate work activities to ensure that performance targets are met.
11. To mentor and provide training to subordinate staff.
12. To organise seminars, workshops, training sessions, expert meetings and to contribute as a technical resource person.
13. To attend and participate actively in meetings/workshops/seminars.
14. To participate in research work including research for the innovations of statistical processes.
15. To make forecasts and projections.
16. To use ICT in the performance of his duties.
17. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Statistician in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 38 350 x 1,225 – 40 800 x 1,525 – 49,950 x 1,625 – 62 950 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Director of Statistics, Statistics Mauritius.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at <http://psc.govmu.org>
4. Candidates are encouraged to submit on-line application through the government web portal at <http://www.govmu.org>
5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are therefore advised to submit their e-mail address.
6. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, **not later than 3.00 p.m. (local time) on Monday 18 February 2019.** Applications received after the specified closing date and time will not be considered.

Date: 29 January 2019

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.