MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 107 OF 2018

Vacancy for the Post of Project Officer/Senior Project Officer
(Solid Waste Management Division)

Ministry of Social Security, National Solidarity, and Environment
and Sustainable Development
(Environment and Sustainable Development Division)

Applications are invited from qualified candidates who wish to be considered for appointment as Project Officer/Senior Project Officer (Solid Waste Management Division) in the Ministry of Social Security, National Solidarity, and Environment and Sustainable Development (Environment and Sustainable Development Division).

II. AGE LIMIT

Candidates, unless already in the service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a degree in Civil Engineering or Chemical Engineering or Chemical and Environmental Engineering or Environmental Engineering or Chemistry or Environmental Science or Solid Waste Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should -

(i) possess good communication and interpersonal skills;

(ii) have organising, supervisory and leadership abilities;

(iii) have a thorough understanding of the principles and practices of waste and/or beach management; and

(iv) be computer literate.
NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. Candidates may be required to sit for a written examination as part of the selection process.

4. The Commission reserves the right

   (i) to convene only the best qualified candidates for interview; and

   (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To assist in the development and monitoring of projects for the implementation of Solid Waste Management strategies and supervision of consultancy contracts.

2. To be responsible for –

   (i) the planning, operation and management of waste disposal facilities;

   (ii) the preparation of bidding documents;

   (iii) the monitoring and management of contracts in respect of the Ministry’s projects; and

   (iv) establishing a waste classification system and the keeping of proper records of all wastes entering the sites and ensuring the monthly auditing of landfill operations and follow-up as appropriate.

3. To carry out inspections to ensure compliance supervision on landfill and other disposal facilities and other contract sites and submit reports as required.
4. To supervise the operations and management of solid waste facilities including hazardous waste treatment plant.

5. To supervise construction works.

6. To advise on handling treatment of and disposal of hazardous waste.

7. To be responsible for project monitoring.

8. To devise and participate in awareness campaigns and programmes on re-cycling of waste.

9. To assess claims from contractors for certification purposes.

10. To devise waste exchange schemes.

11. To examine environmental monitoring reports submitted by contractors covering the following –
    (a) site monitoring data on a range of parameters such as gas quality, gas emission rates, gas pressures, leachate quantities, qualities and levels, settlements and waste density; and
    (b) offsite monitoring data such as gas migration/quality, ground water quality, surface water quality and climatic area.

12. To liaise with the National Environmental Laboratory or other organisations for carrying out analyses and counter-analyses on the basis of established site and offsite parameters.

13. To liaise with contractors and consultants, as and when required.

14. To liaise with the Ministry responsible for Environment in respect of the disposal of noxious, hazardous and chemical wastes as may be required.

15. To guide, supervise and co-ordinate the work of a team of technical staff.

16. To attend meetings and committees, as and when required.

17. To use ICT in the performance of his duties.

18. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Project Officer/Senior Project Officer (Solid Waste Management Division) in the roles ascribed to him.
Note

Project Officer/Senior Project Officers (Solid Waste Management Division) may be required to work outside normal working hours, including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in the scale Rs 26,300 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 - 49,950 x 1,625 – 62,950 a month.

V. FRINGE BENEFITS

The Project Officer/Senior Project Officer (Solid Waste Management Division) is entitled to the following benefits:-

(a) 70% duty exemption for the purchase of a car with petrol engine capacity of up to 1400c.c once every seven years;

(b) loan facilities for the first purchase of a car equivalent to 21 months’ salary with interest at the prevailing repo-rate, refundable in 84 monthly instalments; and

(c) passage benefits at the rate of 5% of the annual salary drawn.

VI. MODE OF APPLICATION

1. Qualified candidates are advised to submit their application electronically at the following address:  

   http://psc.govmu.org/English/Pages/PscHomepage.aspx

2. Candidates may also apply electronically at the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side from 9.00 a.m to 3.30 p.m on weekdays and not later than 3.00 p.m on the closing date.

3. Candidates are requested to follow the procedures that can be accessed through the “How to Apply” option on the above address.

4. Candidates already in the service should also submit a printed copy of their electronic Application Form, duly signed through their respective Supervising Officer/Responsible Officer.

5. Acknowledgement of applications will be made by e-mail. Candidates are encouraged to submit their e-mail address.
6. For technical support, the Government Online Centre (GOC) may be contacted on the e-mail address: support@ncb.mu or on phone number 454 9955.

7. For any other query, the help desk of the Public Service Commission may be contacted on the e-mail address pdsc@govmu.org or phone number 670 9705 or fax number 670 3417.

8. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to Public Advertisement)” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.

9. The Commission reiterates its request to candidates to submit their application electronically. However, qualified candidates not applying online may submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner's Office, Port Mathurin, Rodrigues, or from the offices of the Mauritius High Commissions/Embassies overseas.

VII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, not later than 3.00 p.m (local time) on Monday 18 March 2019. Applications received after the specified closing date and time will not be considered.

Date: 26 February 2019

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.