MAURITIUS PUBLIC SERVICE
PUBLIC ADVERTISEMENT NO.90 OF 2018

NOTICE OF VACANCY

Appointment as Hospital Officer (Female) in the Mauritius Prison Service

Applications are invited from qualified candidates who wish to be considered for appointment as Hospital Officer (Female) in the Mauritius Prison Service.

II. AGE LIMIT

Candidates, unless already in the service, should not have reached their 40th birthday by the closing date for the submission of application.

III. QUALIFICATIONS

Candidates should be –

(i) fully registered as a Nurse in accordance with Section 22 of the Nursing Council Act; and

(ii) computer literate.

IV. DUTIES AND SALARY

1. To attend to sick female detainees and to supervise all detainees admitted to the Prisons Hospital.

2. To accompany female detainees requiring medical treatment at a public hospital outside.

3. To provide, or ensure that is provided, any care relating to the personal hygiene of sick female detainees.

4. To administer/dispense medicines and drugs and to do dressings and injections including intravenous injections as directed by the Prisons Medical Officer and under the supervision of the Chief Hospital Officer.

5. To participate in the rehabilitation programme for substance abusers and detainees living with HIV/AIDS.

6. To ensure that all forms of prescribed treatment are carried out.

7. To prepare and keep records on sick female detainees.
8. To take care of and sterilise medical instruments and equipment as appropriate.

9. To ensure that nursing point and equipment are kept clean and in good order.

10. To use ICT in the performance of her duties.

11. To perform such other duties as are laid down in Prisons Regulations, Standing Orders, and such other orders as may be issued from time to time.

12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Hospital Officers (Female) in the roles ascribed to them.

The permanent and pensionable post carries salary in scale Rs 20,050 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 42,325 a month plus salary compensation at approved rates.

V. MODE OF APPLICATION

1. Qualified candidates are advised to submit their application electronically at the following address: [http://psc.govmu.org/English/Pages/PscHomepage.aspx](http://psc.govmu.org/English/Pages/PscHomepage.aspx)

2. Candidates may also apply electronically at the Enquiry Counter of the Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side from **9.00 a.m. to 3.30 p.m. on weekdays and not later than 3.00 p.m. (local time) on the closing date.** Application Forms received after the specified closing date and time will not be considered.

3. Candidates are requested to follow the procedures that can be accessed through the “How to Apply” option on the above address.

4. Candidates already in the service should submit a printed copy of their electronic Application Form, **duly signed**, through their respective Supervising/Responsible Officers.

5. Acknowledgement of applications will be made by e-mail. Candidates are advised to submit their e-mail address.

6. For technical support, the Government Online Centre (GOC) may be contacted on the e-mail address: support@ncb.mu or on phone number **454 9955**.

7. For any other query, the help desk of the Disciplined Forces Service Commission may be contacted on e-mail address pdsc@govmu.org, or phone number **670 9705** or fax number **670 3417**.

8. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to DFSC Advertisement)” before filling in the Application Form. Care should be taken to fill in the on-line Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**
9. The Commission reiterates its request to candidates to submit their application electronically. However, qualified candidates not applying online may submit their application on DFSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commissions/ Embassies overseas.

VI. CLOSING DATE

Applications should reach the Secretary, Disciplined Forces Service Commission not later than 3.00 p.m. (local time) on Thursday 27 December 2018. Application Forms received after the specified closing date and time will not be considered.

Date: 07 December 2018

Disciplined Forces Service Commission,
7, Louis Pasteur Street,
Forest Side.