Applications are invited from qualified Rodriguan candidates who wish to be considered for appointment as Tourism Enforcement Officer in the Rodrigues Regional Assembly (Tourism Development).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a diploma in Tourism Management or related field from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

   (i) have the aptitude for inspection and enforcement work;

   (ii) have good communication and interpersonal skills; and

   (iii) be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. DUTIES AND SALARY

1. To inspect all tourism and tourism related activities and ensure compliance with existing laws, norms and standards.

2. To make enquiries, collect information and submit appropriate reports concerning tourism activities.
3. To prepare and publish code of practice for tourism activities.

4. To represent the Commission/Division on appropriate boards and committees in matters relating to tourism enforcement.

5. To attend to complaints by tourists.

6. To investigate complaints regarding tourism activities.

7. To enforce all laws and regulations relating to the tourism sector.

8. To perform prosecuting duties.

9. To be responsible for the safe keeping of exhibits.

10. To take necessary action for the purpose of obtaining the necessary authorisation from District Magistrates to search places and seize documents, as appropriate, in connection with tourism businesses.

11. To use ICT in the performance of his duties.

12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Tourism Enforcement Officer in the roles ascribed to him.

Note

Tourism Enforcement Officers will be required to work outside normal working hours including Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commissions/Embassies overseas.

2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

3. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.
4. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

VI. CLOSING DATE

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, **not later than 3.15 p.m. on Monday 18 June 2018.**

**IMPORTANT**

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Public Service Commission,  
7, Louis Pasteur Street,  
Forest Side,  
**MAURITIUS.**

Date: 29 May 2018